

Governor Training Programme 2020-21

OneEducation
Putting children first



Foreword

One Education Governor Training and CPD

One Education Governor Support has developed a programme of training, networks and CPD to meet the growing expectations on governors and trustees to effectively fulfil their role. This brochure provides the details of the training on offer, and the timetable of this training for the year.

The training has been developed by subject and governance experts to include sessions addressing the key functions of governing boards, topical issues and a broader insight into roles and responsibilities. The programme has been linked to the specific requirements of governing boards across the academic year.

Attendees will receive training certificates, which can be used to evidence governor self-development.

The programme will be delivered virtually, but with plenty of opportunities for interaction, and participants will sign in to view and participate in sessions. Governors will need to register for each session and all bookings should be made via:

Email: events@oneeducation.co.uk

Telephone: 0161 276 0160

If you are not able to attend the session, each will be available to view via a link for 4 weeks after the event, which can be accessed by contacting the above email and/or telephone number.

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Autumn Term 2020

GOV 01: HT Performance Management and Staff Appraisal

Governors play a key role in Headteacher performance management and staff appraisal. This briefing will ensure that you have the correct processes in place to enable you to effectively manage the performance of your Headteacher and oversee staff appraisal.

At a time when there has been major disruption to schools due to Covid-19, this session will provide practical advice and guidance to governors and trustees on carrying out performance management and staff appraisal.

Date	17 September 2020
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Time	6.00pm - 8.00pm
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GOV 02: Developing a Governance Monitoring Framework

The landscape for schools over 2020/21 presents significant challenge. Emerging 'lessons from lockdown' can help us to re-evaluate governance priorities and to review how best we can hold our school leaders to account in the current changing circumstances. The establishment of a clear governance monitoring framework and a programme of activities for the year will help individual governors to understand and evidence their contributions to effective governance and support governance impact.

The governor monitoring framework that has served us well in the past may benefit from modification to address current priorities and foci. Effective governance may require the revision of traditional roles and responsibilities and activities for Committees and Link Governors; changed focus' for independent governor research and a radical rethink on school visits! The session will review the strengths of typical governance arrangements and activities, and provide guidance on evolving practice and strategies to address the increased DfE foci including on ensuring staff, pupil and parent voice.

This session will help governors to contribute to board considerations re strategic planning and the establishment of an effective governance monitoring framework for the new school year. Specifically, the session will be of interest to Committee Chairs and Vice Chairs to support activity planning.

Date	21 September 2020
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Time	6.00pm - 8.00pm
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GOV 03: Chairs Network - Autumn

The Chairs network is a termly meeting which includes a briefing on the latest developments in governance, best practice and policy updates from the DfE. The meetings also give Chairs the opportunity to network and share experiences with other Chairs.

The meetings are open to all Chairs of Governors and of Committees and to those governors aspiring to become a Chair.

Date	8 October 2020
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Time	6.00pm - 8.00pm
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GOV 04: Effective Virtual Governance

As schools move to carrying out a range of activities online, school leaders and governors will have to get used to working in different ways. This session considers how to make virtual meetings as effective as face-to-face meetings and provides hints and advice on a range of matters including:

- The most inclusive and effective way to prepare for and run virtual meetings
- How Governing Boards can continue to meet their responsibilities for safeguarding and ensuring that the needs of vulnerable children are met
- How governors can support school leaders as schools work through the issues for the wider opening of schools

Date	13 October 2020
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Time	6.00pm - 8.00pm
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GOV 05: Governor Panels – Your Responsibilities

A governance board may establish a range of ad-hoc committees to discharge its functions - including oversight of complaints, staffing matters and pupil exclusions.

This session will support increased understanding of remit and responsibilities across a range of common panels and support development of generic key skills for panel chairs and members.

Date	21 October 2020
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Time	6.00pm - 8.00pm
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GOV 06: New Governor Induction - Part One

Becoming a governor can be a daunting experience. This training is designed to meet the needs of new governors and uses the DfE Governance Competency Framework as the basis for new governors to understand the expectations of their role and statutory responsibilities. It focuses on the key pieces of information and frameworks to enable new governors to contribute and challenge in the most effective way.

The course offers opportunities for discussion and practical exercises to help develop participants' understanding of governance. It will be delivered through a mix of individual learning challenges and two interactive sessions.

This is part one of a two-part session.

Date	11 November 2020
Time	6.00pm - 8.30pm

GOV 07: New Governor Induction - Part Two

This is part two of a two-part session.

Date	18 November 2020
Time	6.00pm - 8.30pm

GOV 08: Understanding Data – Changes to Primary Assessment

Governors and trustees are presented with a range of performance data, some external and some generated internally by school leaders. This training will give an insight into how governors can use the data to review pupil and school performance. It will help governors develop the understanding and skills needed to review and challenge data, to set targets and to support and challenge school leaders in order to maximise pupil progress.

This session will also provide governors with the details of how primary assessment has changed and what this means for governors monitoring pupil progress in their school.

Date	25 November 2020
Time	6.00pm - 8.00pm

GOV 09: Being an Effective Link Governor

Link Governors play an important role in ensuring effective governance monitoring. This session explores the role of the Link Governor and provides guidance on best practice to maximise impact. Coverage includes:

- Understanding your role and responsibilities as a Link Governor; establishing a monitoring plan for the year
- Forging effective relationships with school staff; and
- Reporting back to committees and to the board

Date	1 December 2020
Time	6.00pm - 8.00pm

GOV 10: Meeting the Needs of Vulnerable Children including SEND and Pupil Premium

How can governors effectively ensure that the needs of vulnerable children are being met?

What does high quality of education for vulnerable children look like?

This session confirms governor responsibilities and explores best practice to provide some practical guidance to help governors to understand, monitor and assess impact across a range of focussed interventions and techniques supporting access to the curriculum to deliver effective oversight of the quality of education for vulnerable children.

Date	10 December 2020
Time	6.00pm - 8.00pm

Spring Term 2021

GOV 11: How to hold School Leaders to account through Effective Challenge

A key element of the role of a governing body is to hold school leaders to account for the performance of pupils. This training will explore what this means in practice and will provide support to governors to ensure that they carry out this role effectively.

The training will look at what aspects of the school's performance they should be questioning and how they can challenge in a supportive and positive way to ensure outstanding outcomes for pupils.

Date	13 January 2021
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Time	6.00pm - 8.00pm
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GOV 12: Exclusions

Governors and trustees play a key role in pupil exclusions. This session will provide the legal context, as well as reviewing the processes in place, governors' roles in them and the expectations of governors' panels.

Date	18 January 2021
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Time	6.00pm - 8.00pm
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GOV 13: Chairs network - Spring

The Chairs network is a termly meeting which includes a briefing on the latest developments in governance, best practice and policy updates from the DfE. The meetings also give Chairs the opportunity to network and share experiences with other Chairs.

The meetings are open to all Chairs of Governors and of Committees and to those governors aspiring to become a Chair.

Date	27 January 2021
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Time	6.00pm - 8.00pm
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GOV 14: New Governor induction Part One

Becoming a governor can be a daunting experience. This training is designed to meet the needs of new governors and uses the DfE Governance Competency Framework as the basis for new governors to understand the expectations of their role and statutory responsibilities. It focuses on the key pieces of information and frameworks to enable new governors to contribute and challenge in the most effective way.

The course offers opportunities for discussion and practical exercises to help develop participants' understanding of governance. It will be delivered through a mix of individual learning challenges and two interactive sessions.

This is part one of a two-part session.

Date	2 February 2021
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Time	6.00pm - 8.30pm
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GOV 15: New Governor induction Part Two

This is part two of a two-part session.

Date	9 February 2021
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Time	6.00pm - 8.30pm
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GOV 16: School Finance

One of the three core functions for a Governing Board is ensuring the sound, proper and effective use of the school's financial resources. This training provides an introduction to school funding, describing formula funding and discussing finance governors' role in the budget planning process and financial management of schools.

Date	25 February 2021
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Time	6.00pm - 8.00pm
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GOV 17: Well-being, recruitment and staff retention

Recruiting and retaining the best staff is an issue in many of our schools. Research has shown that the well-being of staff has a direct impact on pupil well-being and outcomes. We now know that the extent to which schools take care of staff well-being is a key factor in recruiting and keeping staff.

This training will look at the legal requirements under employment laws relating to staff well-being and will explore the role that governors can play in promoting staff's well-being and securing the best staff for their schools.

Date	4 March 2021
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Time	6.00pm - 8.00pm
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GOV 18: Academy Governance

Aimed at governors new to the academy sector, this training will support development of understanding of the specific nuances of governance within a single or multi-academy setting.

This session is specifically aimed at individuals who already have skills and experience of governance in settings outside of education or from a maintained school setting and focusses on supporting the effective application of competencies associated with delivery of robust accountability, oversight and assurance for educational and financial performance.

Date	9 March 2021
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Time	6.00pm - 8.00pm
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GOV 19: Using the Competency Framework for Governance to improve my impact as a Governor

The DfE Competency Framework for Governance provides a comprehensive schedule of the knowledge, skills and experience needed to be an effective governor.

This session will provide the opportunity to apply the Framework as an analysis tool to support self-evaluation leading to the establishment of a personal development plan to improve effectiveness and impact.

Date	18 March 2021
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Time	6.00pm - 8.00pm
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GOV 20: Role of the Safeguarding Governor

This training will ensure that as a Governor you have the insight and knowledge to be able to support your school in fulfilling its Safeguarding responsibilities.

Ensuring that you have an oversight of key legislation and guidance such as Keeping Children Safe in Education. It will ensure that governors are clear about what constitutes safeguarding; what the role of their Designated Safeguarding Lead should be; what issues their school may be dealing with; and what their role is in terms of holding the school to account.

Date	22 March 2021
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Time	6.00pm - 8.00pm
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Summer Term 2021

GOV 21: Preparing for Ofsted

Ofsted inspections have identified the key role governors play in school leadership. This training gives advice and guidance to governors about the Ofsted framework, how they can contribute to school inspections and the types of questions they may be asked.

Date	22 April 2021
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Time	6.00pm - 8.00pm
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GOV 22: New Governor Induction Part One

Becoming a governor can be a daunting experience. This training is designed to meet the needs of new governors and uses the DfE Governance Competency Framework as the basis for new governors to understand the expectations of their role and statutory responsibilities. It focuses on the key pieces of information and frameworks to enable new governors to contribute and challenge in the most effective way.

The course offers opportunities for discussion and practical exercises to help develop participants' understanding of governance. It will be delivered through a mix of individual learning challenges and two interactive sessions.

This is part one of a two-part session.

Date	29 April 2021
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Time	6.00pm - 8.30pm
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GOV 23: New Governor Induction Part Two

This is part two of a two-part session.

Date	6 May 2021
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Time	6.00pm - 8.30pm
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GOV 24: Strategic Planning & Challenge

A fundamental element of the strategic role of governors is the setting and monitoring of targets, particularly linked to the school development plan. This session will take governors through the planning, monitoring and review cycle and identify the support and challenge that governors can provide.

Date	11 May 2021
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Time	6.00pm - 8.00pm
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GOV 25: Chairs Network - Summer

The Chairs network is a termly meeting which includes a briefing on the latest developments in governance, best practice and policy updates from the DfE. The meetings also give Chairs the opportunity to network and share experiences with other Chairs.

The meetings are open to all Chairs of Governors and of Committees and to those governors aspiring to become a Chair.

Date	18 May 2021
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Time	6.00pm - 8.00pm
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GOV 26: The Governor's Role in Complaints

This session looks at the role and responsibilities of governors in complaints – from ensuring that your school has a policy that is fit for purpose, to being part of a panel hearing complaints.

Date	10 June 2021
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Time	6.00pm - 8.00pm
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GOV 27: Special School Governor Briefing

This briefing will cover all the key aspects that a governor of a special school needs to know. It will include information about the context of the governance of special schools such as data, roles and responsibilities and the nature of provision.

Date	14 June 2021
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Time	6.00pm - 8.00pm
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GOV 28: Governing body self-review

A key element of the DfE Competency Framework for Governance is evaluation and self-review that supports the development of the governing body / board. This session will provide practical tools for governors to reflect on their skills, compliance with statutory duties, the effectiveness of the governing body and areas for development to ensure that governors are contributing to effective governance.

Date	23 June 2021
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Time	6.00pm - 8.00pm
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