



**Governor  
Training  
Programme  
2023-24**

# Foreword

## One Education Governor Training and CPD

One Education Governor Support has developed a programme of training, networks and CPD to meet the growing expectations on governors and trustees to effectively fulfil their role. This brochure provides the details of the training on offer, and the timetable of this training for the year.

The training has been developed by subject and governance experts to include sessions addressing the key functions of governing boards, topical issues and a broader insight into roles and responsibilities. The programme has been linked to the specific requirements of governing boards across the academic year.

Attendees will receive training certificates, which can be used to evidence governor self-development.

The programme will be delivered virtually, but with plenty of opportunities for interaction, and participants will sign in to view and participate in sessions. Governors will need to register for each session and all bookings should be made via:

**Email:** [events@oneeducation.co.uk](mailto:events@oneeducation.co.uk)

**Telephone:** 0161 276 0160

If you are not able to attend the session, each will be available to view via a link after the event, which can be accessed by contacting the above email and/or telephone number.

## Cost

The training programme is free for all One Governor and training subscribers. Individual session prices are listed on our website.



**Rob Merino**

Head of Governance and Compliance  
One Education

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# Autumn Term 2023

## GOV 01: Governors' briefing - Autumn

The Governors' briefing is a termly meeting which includes updates on the latest developments in governance, information about best practice and policy information from the DfE. The meetings also give governors the opportunity to network and share experiences with other governors.

The meetings will be especially useful to Chairs of Governors and Chairs of Committees but are relevant to all governors who want to stay well-informed about educational developments which impact on governance.

<b>Date</b>	<b>18 September 2023</b>
<b>Time</b>	<b>1.30pm - 3.30pm</b>

## GOV 02: Holding the HT and staff to account - your role in performance management

Governors are responsible for ensuring high standards in schools, which is dependent on having high quality teaching and learning taking place. Governors therefore need to be confident that the school has effective systems in place to manage staff performance and the performance of the headteacher.

The national teachers' standards are used to hold teachers to account and there are national standards for headteachers which outline the ethics and professional conduct expected of them, as well as providing ten headteacher standards which build on the teachers' standards.

This briefing will update governors on their role in staff appraisal and headteacher performance management by exploring the different standards as well as looking in depth at governors' roles and responsibilities.

<b>Date</b>	<b>27 September 2023</b>
<b>Time</b>	<b>6.00pm - 7.30pm</b>

## GOV 03: Safeguarding

This training will ensure that as a Governor you have the insight and knowledge to be able to support your school in fulfilling its Safeguarding responsibilities. Ensuring that you have an oversight of key legislation and guidance such as Keeping Children Safe in Education.

It will ensure that governors are clear about what constitutes safeguarding; what the role of their Designated Safeguarding Lead should be; what issues their school may be dealing with; and what their role is in terms of holding the school to account.

<b>Date</b>	<b>2 October 2023</b>
<b>Time</b>	<b>6.00pm - 7.00pm</b>

## GOV 04: New governor induction (part 1)

Becoming a governor is an exciting but possibly daunting experience – we're here to help you to understand your role and responsibilities, to provide some practical advice to help you get started and to signpost you to sources of ongoing information, advice, and guidance. This will support your ongoing journey to becoming an effective governor focussed on supporting the best possible outcomes for children and young people.

Designed to meet the needs of all new governors across the Local Authority maintained and Academy Trust sectors - the programme will build participants' knowledge of roles and responsibilities as set out in the DfE Governance Handbook and use the DfE Governance Competency Framework to develop understandings of the skills, knowledge and behaviours needed for effective governance. It focuses on the key pieces of information and frameworks to enable new governors to begin to contribute, support, and challenge in the most effective way.

The programme is delivered through a mix of individual off-line learning challenges and two interactive online sessions providing key information and practical exercises to help to embed learning with opportunities for questions and discussion.

<b>Date</b>	<b>10 October 2023</b>
<b>Time</b>	<b>6.00pm - 8.30pm</b>

## GOV 05: New governor induction (part 2)

This is part two of the induction session, continuing your development as a new governor.

<b>Date</b>	<b>17 October 2023</b>
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<b>Time</b>	<b>6.00pm - 8.30pm</b>
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## GOV 06: Ofsted

With an expectation that all schools will be inspected by 2025, this training looks at how governors can prepare for inspections as well as exploring the questions they may be asked.

This briefing will consider any updates and changes to Ofsted and what these might mean for governors.

<b>Date</b>	<b>2 November 2023</b>
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<b>Time</b>	<b>6.00pm - 7.30pm</b>
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## GOV 07: Governor Visits

Governor visits to school as a Link Governor or as part of a governor working group/ independent review - are essential to secure good knowledge of the school and play an important role in the delivery of effective governance monitoring.

This session provides guidance on best practice to maximise impact from a governor visit. Coverage includes:

- Understanding your remit as a Link Governor / as a Governor Working Group member / independent reviewer and the contribution of these activities to effective governance monitoring
- Planning for a governance visit
- Some 'top tips' for effective visits
- Reporting back to the governance board

<b>Date</b>	<b>8 November 2023</b>
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<b>Time</b>	<b>6.00pm - 7.30pm</b>
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## GOV 08: Link Governor Network - Safeguarding

An opportunity for Safeguarding link governors to meet with specialists and discuss issues pertinent to their role and identify good practice and share ideas.

<b>Date</b>	<b>13 November 2023</b>
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<b>Time</b>	<b>6.00pm - 7.30pm</b>
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## GOV 09: Understanding your data Primary governors

This training will give an insight into how primary school governors can use external and internal data to review pupil and school performance. It will help governors develop the understanding and skills needed to review and challenge data, to set targets and to support and challenge school leaders in order to maximise pupil progress.

<b>Date</b>	<b>16 November 2023</b>
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<b>Time</b>	<b>6.00pm - 7.30pm</b>
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## GOV 10: Understanding your data Secondary governors

This training will give an insight into how secondary school governors can use external and internal data to review pupil and school performance. It will help governors develop the understanding and skills needed to review and challenge data, to set targets and to support and challenge school leaders in order to maximise pupil progress.

<b>Date</b>	<b>22 November 2023</b>
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<b>Time</b>	<b>6.00pm - 7.30pm</b>
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## GOV 11: Academy Finance

One of the three core functions for a Governing Body is ensuring the sound, proper and effective use of the academy's financial resources.

This training provides an introduction to academy funding, describing formula funding and discussing the finance trustees' and governors' role in the financial management of academies.

<b>Date</b>	<b>27 November 2023</b>
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<b>Time</b>	<b>6.00pm - 7.00pm</b>
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## GOV 12: Governor Panels

A number of regulatory frameworks require governance boards to establish arrangements for ad-hoc governor panels or committees to discharge its functions - including relative to parental complaints, staffing matters and pupil exclusions.

This session will support increased understanding of remit and responsibilities focussing on complaints and staffing matters and support the development of generic key skills for panel chairs and members through the sharing of best practice guidance from the experienced session leader and in discussion with other session participants.

<b>Date</b>	<b>5 December 2023</b>
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<b>Time</b>	<b>6.00pm - 7.30pm</b>
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# Spring Term 2024

## GOV 13: Link Governor

Link Governors are essential to secure good knowledge of the school and play an important role in the delivery of effective governance monitoring. This session provides guidance to understand your remit as a Link Governor and the questions and activities needed to fulfill your role.

<b>Date</b>	<b>11 January 2024</b>
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<b>Time</b>	<b>6.00pm - 7.00pm</b>
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## GOV 14: Governors' briefing - Spring

The Governors' briefing is a termly meeting which includes updates on the latest developments in governance, information about best practice and policy information from the DfE. The meetings also give governors the opportunity to network and share experiences with other governors.

The meetings will be especially useful to Chairs of Governors and Chairs of Committees but are relevant to all governors who want to stay well-informed about educational developments which impact on governance.

<b>Date</b>	<b>17 January 2024</b>
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<b>Time</b>	<b>6.00pm - 8.00pm</b>
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## GOV 15: Managing behaviour – including suspensions and pupil exclusions

Governors and trustees play a key role in establishing policy and monitoring the impact of school systems and processes to support pupil behaviour and have a specific role in reviewing pupil exclusions.

This session will provide an understanding of the legal context and DfE guidance on governors' roles and responsibilities relative to the management of pupil behaviour – including a look at the DfE Guidance document 'Suspension and Permanent Exclusion from maintained schools, academies and pupil referral units in England, including pupil movement' and practical guidance on being a member of a governor panel to consider a pupil exclusion.

<b>Date</b>	<b>22 January 2024</b>
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<b>Time</b>	<b>6.00pm - 7.30pm</b>
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## GOV 16: Attendance

Following the pandemic, pupil attendance has been identified as a national and local priority for schools and trusts.

This session will provide governors with practical guidance on how to consider the context of their school and the potential impact on student attendance, the questions that they should be asking of school leaders and further understanding of school data.

<b>Date</b>	<b>29 January 2024</b>
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<b>Time</b>	<b>6.00pm - 7.00pm</b>
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## GOV 17: New governor induction (part 1)

Becoming a governor is an exciting but possibly daunting experience – we're here to help you to understand your role and responsibilities, to provide some practical advice to help you get started and to signpost you to sources of ongoing information, advice, and guidance. This will support your ongoing journey to becoming an effective governor focussed on supporting the best possible outcomes for children and young people.

Designed to meet the needs of all new governors across the Local Authority maintained and Academy Trust sectors - the programme will build participants' knowledge of roles and responsibilities as set out in the DfE Governance Handbook and use the DfE Governance Competency Framework to develop understandings of the skills, knowledge and behaviours needed for effective governance. It focuses on the key pieces of information and frameworks to enable new governors to begin to contribute, support, and challenge in the most effective way.

The programme is delivered through a mix of individual off-line learning challenges and two interactive online sessions providing key information and practical exercises to help to embed learning with opportunities for questions and discussion.

<b>Date</b>	<b>1 February 2024</b>
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<b>Time</b>	<b>12.30pm - 3.00pm</b>
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## GOV 18: New governor induction (part 2)

This is part two of the induction session, continuing your development as a new governor.

<b>Date</b>	<b>8 February 2024</b>
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<b>Time</b>	<b>12.30pm - 3.00pm</b>
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## GOV 19: School Finance

One of the three core functions for a Governing Body is ensuring the sound, proper and effective use of the school's financial resources.

This training provides an introduction to maintained school funding, describing formula funding and discussing finance governors' role in the budget planning process and financial management of schools.

<b>Date</b>	<b>27 February 2024</b>
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<b>Time</b>	<b>6.00pm - 7.00pm</b>
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## GOV 20: Trust governance

How is an academy trust set up? Funded? How is an Academy different from a maintained school? How does governance operate in an academy trust? This briefing session aims to answer these and many more of your specific questions! A Keynote presentation will increase your knowledge and understanding of the specifics of governance in an academy trust and relevant statutory requirements and guidance including as set out in the ESFA Academy Trust Handbook.

This will be followed by a forum for questions and discussions including sharing of some experiences of transitioning from being a governor at an LA-maintained school to being an Local Governor within an Academy Trust.

**This session is aimed at academy and maintained school governors:**

Governors new to the academy sector – whether sitting on a Trust Board or on a MAT Local Governing Board and whether you bring prior experience of governance in the LA maintained sector or are fresh from our New Governor Induction Programme.

Governors from maintained schools who may be starting to gather information on possible academy conversion to help you to understand the key differences in the organisation of governance in academy trusts.

<b>Date</b>	<b>5 March 2024</b>
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<b>Time</b>	<b>6.00pm - 7.00pm</b>
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## GOV 21: Improving your effectiveness as a governor – Keynote update and workshop for experienced governors to support improved personal practice

Over recent years we've seen increased focus on expectations for gathering and responding to 'stakeholder' voice / risk management / reviewing independent quality assurance and many other activities.

This session includes:

- A Keynote presentation from an experienced chair and governance professional to refresh understandings of roles and responsibilities and best practice guidance
- Participation in a plenary session (selected from a carousel of potential focus areas as determined by participants at the session) – to review a specific area of practice through review guidance and sharing of personal experiences
- A sharing of key learning through feedback and questions and discussion
- Next steps planning – personal development planning
- An opportunity to raise individual questions with colleagues and or with the session presenter (during or immediately following the session)

<b>Date</b>	<b>14 March 2024</b>
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<b>Time</b>	<b>6.00pm - 7.30pm</b>
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## GOV 22: Meeting the needs of vulnerable children including pupils with SEND and those meeting 'Pupil Premium' eligibility criteria

This session aims to increase your knowledge on definitions and understandings of some of the specific challenges faced by 'vulnerable children'; to examine what high quality of education for vulnerable children looks like; and to explore how governors can set challenging strategic targets and deliver effective oversight to ensure that the needs of vulnerable children are being met by their school / trust.

This session is delivered through a comprehensive presentation with opportunities for questions and discussion.

<b>Date</b>	<b>20 March 2024</b>
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<b>Time</b>	<b>6.00pm - 7.00pm</b>
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# Summer Term 2024

## GOV 23: Link Governor network - SEND

An opportunity for SEND link governors to meet with specialists and discuss issues pertinent to their role and identify good practice and share ideas.

<b>Date</b>	<b>16 April 2024</b>
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<b>Time</b>	<b>6.00pm - 7.00pm</b>
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## GOV 24: Governors' briefing - Summer

The Governors' briefing is a termly meeting which includes updates on the latest developments in governance, information about best practice and policy information from the DfE. The meetings also give governors the opportunity to network and share experiences with other governors.

The meetings will be especially useful to Chairs of Governors and Chairs of Committees but are relevant to all governors who want to stay well-informed about educational developments which impact on governance.

<b>Date</b>	<b>25 April 2024</b>
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<b>Time</b>	<b>1.30pm - 3.30pm</b>
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## GOV 25: New governor induction (part 1)

Becoming a governor is an exciting but possibly daunting experience – we're here to help you to understand your role and responsibilities, to provide some practical advice to help you get started and to signpost you to sources of ongoing information, advice, and guidance. This will support your ongoing journey to becoming an effective governor focussed on supporting the best possible outcomes for children and young people.

Designed to meet the needs of all new governors across the Local Authority maintained and Academy Trust sectors - the programme will build participants' knowledge of roles and responsibilities as set out in the DfE Governance Handbook and use the DfE Governance Competency Framework to develop understandings of the skills, knowledge and behaviours needed for effective governance.

It focuses on the key pieces of information and frameworks to enable new governors to begin to contribute, support, and challenge in the most effective way. The programme is delivered through a mix of individual off-line learning challenges and two interactive online sessions providing key information and practical exercises to help to embed learning with opportunities for questions and discussion.

<b>Date</b>	<b>1 May 2024</b>
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<b>Time</b>	<b>6.00pm - 8.30pm</b>
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## GOV 26: New governor induction (part 2)

This is part two of the induction session, continuing your development as a new governor.

<b>Date</b>	<b>8 May 2024</b>
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<b>Time</b>	<b>6.00pm - 8.30pm</b>
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## GOV 27: Ofsted

With an expectation that all schools will be inspected by 2025, this training looks at how governors can prepare for inspections as well as exploring the questions they may be asked.

This briefing will consider any updates and changes to Ofsted and what these might mean for governors.

<b>Date</b>	<b>15 May 2024</b>
<b>Time</b>	<b>6.00pm - 7.30pm</b>

## GOV 28: Link governor network - Curriculum

An opportunity for Curriculum link governors to meet with specialists and discuss issues pertinent to their role and identify good practice and share ideas.

<b>Date</b>	<b>11 June 2024</b>
<b>Time</b>	<b>6.00pm - 7.30pm</b>

The following sessions have been designed and timetabled to support Governors' preparation for the 2024/25 academic year.

## GOV 29: Strategic planning and monitoring framework

This session will take governors through their roles in the school planning, monitoring and review cycle and identify the support and challenge that they can provide to school leaders.

This session will also provide practical tools for governors to enable them to reflect on their own impact and effectiveness and identify their own areas for development. The session will use the governors' competency framework to identify the essential skills and knowledge required by governors.

<b>Date</b>	<b>27 June 2024</b>
<b>Time</b>	<b>6.00pm - 7.30pm</b>

## GOV 30: Holding the HT and staff to account - your role in performance management

Governors are responsible for ensuring high standards in schools, which is dependent on having high quality teaching and learning taking place. Governors therefore need to be confident that the school has effective systems in place to manage staff performance and the performance of the headteacher.

The national teachers' standards are used to hold teachers to account and there are national standards for headteachers which outline the ethics and professional conduct expected of them, as well as providing ten headteacher standards which build on the teachers' standards.

This briefing will update governors on their role in staff appraisal and headteacher performance management by exploring the different standards as well as looking in depth at governors' roles and responsibilities.

<b>Date</b>	<b>2 July 2024</b>
<b>Time</b>	<b>6.00pm - 7.30pm</b>

[oneeducation.co.uk](http://oneeducation.co.uk)

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**OneEducation**  
Putting children first